



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

29 June 2026

DIVISION MEMORANDUM

No. **431** s. 2026

MIDYEAR PERFORMANCE IMPLEMENTATION REVIEW OF SCHOOL HEADS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Anchored on the Department of Education's commitment to strengthening accountability, data-driven decision-making, and continuous improvement in school leadership, the **Midyear Performance Implementation Review of School Heads** shall be conducted on **July 10, 2026, at M.I. Sevilla's Resort**.
2. This activity aims to assess the progress of school heads in achieving their performance targets, review accomplishments vis-à-vis planned outputs, identify implementation gaps and challenges, and determine appropriate interventions for the succeeding implementation period. The review likewise ensures alignment with the Office Performance Commitment and Review Form (OPCRF), the Philippine Professional Standards for School Heads (PPSSH), and the Annual Implementation Plan (AIP), while providing a venue for technical assistance, coaching, and the sharing of effective leadership and management practices.
3. Participants in this activity are **all public elementary and secondary school heads**. A **registration fee of Seven Hundred Pesos (Php 700.00) per participant** shall be collected to **cover meals (AM snacks, lunch, and PM snacks)**, chargeable against local funds, while expenses of participating **Schools Division Office (SDO) personnel** shall be charged against **Division MOOE**, both subject to existing accounting and auditing rules and regulations.
4. The list of participants is attached as Enclosure 1 for reference.
5. Immediate dissemination of and compliance with this Memorandum are desired.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:

HERBERT D. PEREZ
Assistant Schools Division Superintendent
Officer-in-Charge

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

MIDYEAR
REVIEW
SCHOOL HEADS

SGOD- midyear performance implementation review of school heads
SGOP284B-005060/June 29, 2026

Enclosure 1

LIST OF PARTICIPANTS – SDO PERSONNEL

NO.	NAME	POSITION/DESIGNATION	OFFICE
1	Imelda C. Raymundo	CES - SGOD	SGOD
2	Edwin R. Rodriguez	CES - CID	CID
3	Maria Corazon A. Borbon	EPS	SGOD
4	John Cavin S. Rodil	SEPS	SGOD
5	Montano L. Agudilla Jr.	SEPS	SGOD
6	La Trisha R. Dalit	EPS II	SGOD
7	Joseph Jay U. Aureada	EPS	CID
8	Sherwin C. Quesea	EPS	CID
9	Christian J. Bables	EPS	CID
10	Geraldine M. Constantino	OIC - EPS	CID
11	Princess A. Talavera	Office Staff/Secretariat	SGOD
12	Ma. Goddessa A. Gabatin	Office Staff/Secretariat	SGOD
13	San Mark Morcoso	Data Analyst	ICT

LIST OF PARTICIPANTS – SCHOOL HEADS

NO.	NAME	POSITION/DESIGNATION	OFFICE/SCHOOL
1	Lorynel C. De Sagun	Head Teacher III	Alsam IS
2	Lilibeth B. Vargas	Teacher III/ OIC	Busal IS
3	Honesto P. Caagbay Jr.	School Principal I	Calumpang IS
4	Rowena O. Sabiduria	School Principal I	CJQES
5	Mary Grace M. Cabili	School Principal II	Dapdap IS
6	Baby Lyn T. Olandes	Head Teacher III	Domoit ES
7	Teresa E. Andaya	School Principal II	East Palale ES
8	Emelia R. Eclarin	School Principal I	Eugenio Francia IS
9	Alona C. Crisanto	School Principal III	FELES
10	Aldwin V. Capistrano	Head Teacher III	Gibanga ES
11	Michael M. Safred	School Principal I	Ilasan IS
12	Girlie A. Abaricia	Head Teacher III	Ipilan-Alitao ES
13	Ronald O. Hugo	Master Teacher I /OIC	Katigan-Alupay ES
14	Larvin O. Labrada	School Principal I	Lakawan ES
15	Regicelle D. Cabaysa	School Principal I	Lalo ES
16	Wenefredo B. Baylongo	School Principal I	Lawigue ES
17	Ronan R. Ranillo	School Principal III	Malao-a/Calantas ES
18	Arlene D. Pagana	Teacher III/ OIC	Masin ES
19	Evelyn R. Palambiano	School Principal II	Mate IS
20	Joel N. Dela Cruz	Master Teacher I / OIC	Mayuwi IS
21	Luz A. Pacaigue	School Principal I	North Palale ES
22	Democrito C. Cabile Jr.	School Principal I	Pandakake IS
23	Dennis O. Labita	School Principal III	Potol ES
24	Ingrid A. Palad	School Principal II	South Palale ES
25	Elpidia C. Palayan	School Principal II	TECS
26	Lea A. Cosico	School Principal II	TWCS I
27	Roderick O. Hugo	School Principal III	TWCS II
28	Natalia A. Andaya	School Principal II	TWCS III
29	Julieta M. Labita	School Principal I	TWCS IV
30	Reniel C. Cabuyao	School Principal I	Valencia ES

31	Corazon M. Oabel	School Principal II	West Palale ES
32	Cherry G. Hugo	School Principal II	BANHS
33	Gregorio I. Racelis	School Principal IV	LPIHS
34	Rempson P. Sumilang	School Principal I	RQINHS
35	Joy B. Go	School Principal IV	WPNHS
36	Adrian N. Naynes	Head Teacher I	Talolong IS